Company No: 2021975 Charity No: 296453

HUNTINGTON'S DISEASE ASSOCIATION (A company limited by guarantee)

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2015

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## LEGAL AND ADMINISTRATIVE INFORMATION AS AT 31 MARCH 2015

PATRON:

Patricia Countess of Harewood

Tony Hadley Shane Ritchie

CHARITY NUMBER:

296453

COMPANY NUMBER:

2021975

ADDRESS:

Suite 24, Liverpool Science Park

Innovation Centre 1, 131 Mount Pleasant

Liverpool L3 5TF

**BANKERS:** 

National Westminster Bank Plc.

66/68 St. John's Road

Battersea

London SW11 1PB

**COIF Charities Deposit Fund** 

Senator House

85 Queen Victoria Street

London EC4V 4ET

**AUDITORS:** 

Duncan Sheard Glass Castle Chambers

43 Castle Street

Liverpool L2 9TL

**DIRECTORS AND TRUSTEES** 

Mrs H Thomas (Chairperson)

Mr NM Heath (Hon Treasurer)

Mrs SM Abbott Mr A Bickerdike Mr M Ellison Dr G El Nimr Dr EM Howard Mr P Morse Mr K Taylor Mr B Tindell

COMPANY SECRETARY:

Mr P Morse

**CHIEF EXECUTIVE:** 

Cath Stanley, RGN, BSc.(Hons)

#### TRUSTEES ANNUAL REPORT YEAR ENDED 31 MARCH 2015

The Trustees present their report and audited financial statements for the year ended 31 March 2015, which have been prepared in accordance with the Statement of Recommended Practice issued by the Charity Commission in March 2005 and the Memorandum and Articles of Association of the Company and the Companies Act 2006.

#### **CHARITY OBJECTS**

The Association's objects are the relief and treatment of those suffering from or believed to be suffering from Huntington's Disease and to provide financial support for such persons and their families in need and for research and the dissemination of the results of such research for the public benefit into the cause and possible cures whether partial or complete and possible prevention of the said disease.

#### **TRUSTEES**

The Trustees who were also directors of the company during the year were as follows:

Mrs H Thomas (Chairperson)
Mr NM Heath (Hon Treasurer)
Mr K Taylor
Mr M Ellison
Mr A Bickerdike

Mr P Morse Dr EM Howard Mrs SM Abbott Dr G El Nimr Mr B Tindell

Since the year end Prof H. Rickards has been appointed a Trustee.

#### TRUSTEES' RESPONSIBILITIES

The Trustees (who are also directors of Huntington's Disease Association for the purposes of company law) are responsible for preparing the annual return and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charitable company of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP:
- · make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### TRUSTEES ANNUAL REPORT YEAR ENDED 31 MARCH 2015

#### STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the trustees are aware, there is no relevant audit information of which the company's auditors are unaware, and each trustee has taken all the steps that ought to have been taken as a trustee in order to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

### **Governing Document**

The company is a registered Charity founded in 1971 and incorporated on 21st May 1986. The Charity is governed by the Memorandum and Articles of Association.

#### Recruitment and Appointment of Trustees

The Trustees are elected to serve a term of three years at the Annual General Meeting by the voting members of the Association who are the Guarantors.

### Trustee Induction and Training

Most trustees are already familiar with the work of the charity and their training involves briefings on their duties and liabilities. Additionally, new trustees receive an induction pack covering:

- The Duties of Charity Trustees;
- · An induction pack outlining duties and responsibilities;
- The Trust's Memorandum & Articles of Association, Business Plan, latest published annual report and accounts, financial projections and budgets, and project and programme plans and publications;
- Trustee details and staff structure;
- 'The Essential Trustee: What you need to know' (Charity Commission);
- Minutes and reports submitted to the previous three meetings of the Board of Trustees.

#### Organisational Structure

The Charity is managed by an Executive Committee made up of the Trustees which met on six occasions during the year.

The Trustees have considered the Charity Commission's general guidance on public benefit in relation to the objectives of the Charity. This report sets out those objectives and describes how they have been met in the current year.

The Executive Committee members are closely involved in the running of the Association and are pleased that the appointment of a Chief Executive has enabled them to focus on the strategic decisions required for the overall governance of the Association.

#### TRUSTEES ANNUAL REPORT YEAR ENDED 31 MARCH 2015

#### **OBJECTIVES AND ACTIVITIES**

The main activity of the Charity was to support the Specialist HD Advisers (SHDA), which has the following clearly defined goals:

- 1. Improving quality of care
- 2. Reducing risk
- 3. Empowering individuals, carers and professionals
- 4. Increased knowledge and understanding of Huntington's disease
- 5. Raising awareness
- 6. Reducing isolation

In order to achieve these objectives, coverage of the whole of England and Wales was maintained and developed during the year with additional posts and increased staff hours whenever possible.

The Charity has maintained its support for Research with continuing support for the European database of HD patients in England and Wales. Other projects have been supported as detailed in Note 17 to the accounts.

Volunteers are an essential part of the Association, both at national and local level. Branches and support groups work tirelessly to help in all aspects of the Association's work and enable the Governance and Administration costs to be kept to a minimum.

#### ACHIEVEMENTS AND PERFORMANCE

2014/15 has been a busy and exciting year. We have been able to develop the Specialist HD Advisory service (formally known as Regional Care Advisers) and appointed some new recruits. This was much needed as we have seen a steady increase of demand to this service. At the end of March the HDA's Head of Fundraising left, this has resulted in reviewing our current fundraising strategy to develop new income streams to allow the continued growth and development of the HDA. Our Patron Tony Hadley, kindly donated a special CD which we were able to raffle and the lucky winner got to do a meet and greet with Tony and the band.

Supporting families to improve quality of life remains our core aim. Working directly with families at home, in nursing homes, working with other professionals to support families and individuals remains the core purpose of our work. During awareness week we had a big push to improve the knowledge and understanding of HD amongst mental health teams, the focus came as a direct result of feedback from families. The SHDAs delivered training up and down England and Wales to mental health teams and mental health in patient units. We also produced a specific booklet that the HDA (and families) were able to distribute. In addition we were able to work with specialist providers to develop some specific standards of care for nursing homes, linked closely to CHC guidelines. As part of our AGM/Family conference weekend we were able to invite Jim Pollard, esteemed speaker, over to the UK from the USA to not only speak at the family conference, but to also speak at events organised up and down the Country to enable a range of families and professionals in different areas to hear him speak. The end result will be better informed care and improved quality of life for individuals and families, one of our core aims.

In preparation for a meeting of the All-Party Parliamentary Group (APPG) on HD we undertook a piece of work mapping out where specialist services were in HD and gaps in service provision. This led to a really interesting meeting of the APPG. Unfortunately due to lack of support this group has now folded.

### TRUSTEES ANNUAL REPORT YEAR ENDED 31 MARCH 2015

Finally, | will leave you with some quotes from families; it is them that provide the inspiration for our work:

"She sat with me and offered advice on various issues, especially about meeting new friends and trying to get back into work. Gave good help to me about how best to try and move on with my life."

"He put us in touch with people who can help us. We felt we had support from him. It was good to talk about Dad because we have found that nobody has heard of this horrific disease"

"Very informative, very knowledgeable, very supportive, obviously has a people personality and cares for clients. Excellent for the job she does."

"The HD association has been friendly, supportive, sensitive and informative - all that other professionals should be but were not!"

"Some of the 'fear' element was removed, certainly diminished. The knowledge that we had someone concerned with my case was helpful."

"A lifeline"

"She is very good at her job and has such a calming manner and makes me feel that everything will be fine in the end."

Working with and supporting our friends and colleagues throughout Europe and the world ensures that families in the UK can benefit from advances and ideas from other parts of the world, but equally we can share our expertise and publications with other HD communities that have less resources

### **FINANCIAL REVIEW**

The results for the year show an overall deficit of £142,682 after recognising realised and unrealised gains of £41,074. Income was stable with the anticipated decline in funding from Statutory Bodies being covered by a substantial increase in branch income. Volunteers have been active not only in their branches but also in campaigns through internet giving which is budgeted to show continuing growth in future years.

The strategic plan as implemented in 2014/15 resulted in a substantial increase in salary costs which were covered by funds held in the Designated Fund as explained in Note 20. The Association has also improved the support network for our Specialist Huntington's Disease Advisors in order to maintain the quality of our services.

The Trustees are confident that the reserves available, although reduced below target as a result of the 2015 deficit, are sufficient to sustain current activities. However additional fundraising will be required if the Association is to continue with its support of major research projects.

### TRUSTEES ANNUAL REPORT YEAR ENDED 31 MARCH 2015

#### **FUTURE PLANS**

Over the last year the Huntington's Disease Association has seen a period of extensive growth with a comparison of 2013/2014 and 2014/2015 figures revealing a 51% increase in the number of referrals made to the service. In addition to providing advice and support for families impacted by Huntington's disease, Specialist HD Advisers deliver training to health and Social Care professionals to raise awareness and improve the standard of care provided to those with HD. Such a sharp increase in referral numbers is most likely indicative of the increased awareness of HD and the HDA raised through these Specialist training sessions.

This increase has put a significant pressure on the Specialist HD Advisory Service and has led the HDA to look at ways of increasing income to help improve the support and advice services available to HD Families across England and Wales which remains the core purpose of the Association.

A strengthening of the Association's leadership infrastructure, new appointments to the Fundraising team and a restructure of the fundraising strategy will allow the Association to further relationships with current funders and explore alternative income streams such as Major donor gifts and Corporate Fundraising to help grow the income of the organisation and in turn the extent of services available.

It is hoped that with an increased income, the HDA will be able to employ more, much needed Specialist HD Advisers (SHDAs). SHDAs are integral to the Association and to the support of families with the disease and the professionals involved in their care. Their knowledge of the disease and the practical and emotional advice they offer ensures that families and professionals alike feel supported throughout the progression of the disease.

The HDA also hopes to expand its Youth provision and employ a second Youth Worker post to alleviate some workload pressure from the current post holder who travels the length and breadth of England and Wales supporting and guiding Young people from HD families and whose input is invaluable.

With dwindling numbers at children's activity camps over the last few years, a revamp is planned which will see more locally based activities running to make events more accessible to a greater number of young people.

Following a very rewarding and successful JHD activity weekend at the Calvert Trust, the HDA is planning to build on this further in the next year with discussions currently ongoing about increasing attendance numbers and also a possible Ball for JHD families. This event will be the finale to Awareness Week 2016 which will have a JHD theme to help raise awareness and knowledge of this rare disease.

As the charity continues to grow the HDA's ultimate aim would be to introduce a care home accreditation scheme and a distance learning package with a Liverpool University.

#### **GUARANTORS**

The liability of each member of the Association in the event of a winding-up is limited by guarantee to £1. At 31 March 2015, there were 406 (2014: 445) members of the Association.

#### TRUSTEES ANNUAL REPORT YEAR ENDED 31 MARCH 2015

#### **RESERVES**

The reserve requirement of the Charity is to enable the salaries of staff members to be covered in the event of short-term income fluctuations. This policy enabled the Charity to continue its work throughout the year ended 31 March 2015. It is intended that general reserves should be re-built to cover six months' salary and running costs. As at the year end, free reserves available, excluding the designated project reserve, and funds held at branches stood at £410,569 (2014: £487,920). The project designated reserve amounted to £340,000.

#### **RISK MANAGEMENT**

The Trustees have considered the risks to which the Association is exposed and systems have been established to mitigate those risks.

#### **AUDITORS**

The auditors, Duncan Sheard Glass, were appointed by the Trustees and they will be proposed for reappointment in accordance with Section 485 of the Companies Act 2006.

#### SMALL COMPANIES EXEMPTION

The above report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Principal address and Registered Office:
Suite 24, Liverpool Science Park
Innovation Centre 1
131 Mount Pleasant
Liverpool L3 5TF

14 August 2015

BY ORDER OF THE BOARD

N. J7-Heale

NM HEATH Director

## INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF HUNTINGTON'S DISEASE ASSOCIATION

We have audited the financial statements of Huntington's Disease Association for the year ended 31 March 2015 on pages 10 to 20. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report or for the opinions we have formed.

### Respective responsibilities of trustees and auditor

As explained more fully in the Trustees' Responsibilities Statement set out on page 2, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's [(APB's)] Ethical Standards for Auditors.

### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2015 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006

## Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

## INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF HUNTINGTON'S DISEASE ASSOCIATION

## Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.
- we have not received all the information and explanations that we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with small companies regime and take advantage of the small companies exemption in preparing the Trustees Report and the exemption from the requirement to prepare a strategic report.

Andrew Moss BA FCA (Senior Statutory Auditor)
for and on behalf of Duncan Sheard Glass

tor and on portain or pariour or one of the

Castle Chambers 43 Castle Street Liverpool L2 9TL

### STATEMENT OF FINANCIAL ACTIVITIES YEAR ENDED 31 MARCH 2015

## Income and Expenditure

income and Expenditure					
	Note	Unrestricted funds	Restricted funds	Total funds 2015	Total funds 2014
		£	£	£	£
Incoming resources Incoming resources from generated funds:					
Voluntary income	3	294,636	2,357	296,993	376,116
Activities for generating funds	4	378,222	13,351	391,573	386,528
Investment income		16,987	æ	16,987	13,047
Incoming resources from charitable	_				
activities Other incoming resources	5	252,770	430,145	682,915	616,069
Other incoming resources		1,665		1,665	2,179
Total incoming resources		944,280	445,853	1,390,133	1,393,939
Resources expended					
Cost of generating funds:					
Fundraising costs	7	150,152	-	150,152	125,264
Charitable activities	8	960,795	452,622	1,413,417	1,255,888
Governance costs	9	10,320	_	10,320	9,148
Total resources expended		1,121,267	452,622	1,573,889	1,390,300
Net incoming resources before other recognised gains and losses		(176,987)	(6,769)	(183,756)	3,639
Realised gains on investments		3,481	-	3,481	63
Unrealised gains on investments		37,593		37,593	15,004
Net movement in funds		(135,913)	(6,769)	(142,682)	18,706
Balance at 1 April 2014		990,320	24,692	1,015,012	996,306
Balance at 31 March 2015		854,407	17,923	872,330	1,015,012

The Statement of Financial Activities includes the income and expenditure account and all gains and losses recognised in the year.

All incoming resources and resources expended derive from continuing activities.

The notes on pages 12 to 20 form part of these financial statements

Company No. - 2021975

BA	LA	NC	Έ	SH	IEE	T	
As	at	31	M	AR	CH	201	5

AS at 31 IVIA	(CH 2015		2015			2014
FIVED ACCE	TO.		£	£	£	£
FIXED ASSET Tangible asset Investments		12 13	8,682 543,011		12,772 566,304	
OUDDENIT A	CCTC			551,693		579,076
Stocks Debtors Cook at book		14	8,957 73,161		6,157 109,090	
Cash at bank and on short term deposits		344,747		426,542		
CREDITORS – Amounts falling due within one year			426,865		541,789	
	16	(106,228)		(105,853)		
Net current a	ssets			320,637		435,936
Total assets l	ess current			872,330		1,015,012
	– Amounts falling r than one year			-		-
Net assets				872,330		1,015,012
Reserves Restricted fund Unrestricted fu		17		17,923		24,692
General Funds Branch Funds Designated Funds	Funds unds	19 20		410,569 103,838 340,000		500,028 90,292 400,000
				872,330		1,015,012

The accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

N.M. HEATH	)	N. 17. Heall
MRS. H THOMAS	) TRUSTEES )	H.A. Donn

Approved by the Trustees on 14 August 2015

#### NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2015

#### 1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Accounting and Reporting by Charities Statement of Recommended Practice (SORP), the Memorandum and Articles of Association of the Company and with applicable accounting standards.

#### **Accounting Convention**

The financial statements have been prepared under the historical cost convention except for the revaluation of fixed asset investments in accordance with the Charities SORP.

#### Income and Expenditure

An Income and Expenditure Account is not provided since all necessary information is contained in the Statement of Financial Activities.

#### incoming resources

Income is recognised in the period in which receipt is entitled and where the amount can be measured with reasonable certainty. Income from social media sites is recognised when it is received from the service provider.

#### **Outgoing resources**

All expenditure has been accounted for on an accruals basis and includes irrecoverable VAT where applicable. Expenditure is allocated to relevant activity categories on a basis that is consistent with the use of that resource. Support costs have been attributable to charitable activity in accordance with best estimates.

#### Depreciation

Depreciation is calculated so as to write down the cost of tangible fixed assets on a straight line basis over their expected useful economic lives as follows:

Equipment 25% on cost

The timeshare donated to the Charity was valued according to the minimum price of timeshares at the development in Wales and this resulted in the net book value being reduced to nil.

#### Stock

Stocks are valued at the lower of cost or net realisable value after making due allowance for obsolete and slow-moving items. Cost is calculated using the first-in first-out basis of valuation.

#### **Branch Funds**

The funds of the Association's branches have been consolidated in the accounts. Note 19 summarises the movements in branch funds during the year.

#### **Grants and Donations**

Grants and donations are taken to income on the basis of cash received except for grants for specific projects, which may be treated in accordance with the policy on deferred income.

#### **Investment Income**

Investment income consists of interest and dividends received and receivable. Full accrual is made for interest income receivable.

#### NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2015

#### 1. ACCOUNTING POLICIES - continued

#### Gift Aid Donations

The tax reclaimable on gift aid donations is accrued at the time the donation is received and carried as part of the sundry debtors and prepayments, until the tax is reclaimed.

#### **Research Grants**

Major Research grants are usually made once during each year after approval and recommendation by the Medical Advisory Panel. The amount charged to the profit and loss account represents the cost of projects approved during the year.

#### Legacies

Legacies are recognised when the entitlement to the bequest is confirmed and the amount quantified.

#### **Deferred Income**

Deferred income represents grants received in advance of the expenditure to which it is allocated to support. Movements in deferred income are detailed in note 16.

#### **Cash Flow**

As a small reporting entity the company is exempt from the requirement to produce a cash flow statement in accordance with Financial Reporting Standard 1 "Cash Flow Statements".

#### 2. EXPENDITURE

	2015	2014
	£	£
Direct charitable expenditure includes:		
Depreciation	10,139	10,159
Audit fee	5,670	3,700

#### 3. VOLUNTARY INCOME

	Unrestricted 2015 £	Restricted 2015 £	Total 2015 £	Total 2014 £
Donations Donations from Support Groups Legacies and in Memoriam	113,769 1,532 179,335	989 1,368	114,758 1,532 180,703	160,688 191 215,237
	294,636	2,357	296,993	376,116

### NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2015

### 4. ACTIVITIES FOR GENERATING FUNDS

	Unrestricted	Restricted	Total	Total
	2015	2015	2015	2014
	£	£	£	£
Fundraising events	374,586	13,351	387,937	382,328
Sponsorship	3,636		3,636	4,200
	378,222	13,351	391,573	386,528

### 5. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Unrestricted 2015 £	Restricted 2015	Total 2015 £	Total 2014 £
Local Authority Grants	-	53,879	53,879	90,839
Clinical Commissioning Group Grants	(90)	27,674	27,674	33,212
Community Foundation	_	24,400	24,400	<b>340</b>
Trusts and Foundations	34,650	156,789	191,439	201,472
Big Lottery Fund (Merseyside &Yorks)	20	74,103	74,103	72,296
Big Lottery Fund (Surrey)	-	37,080	37,080	35,222
Welsh Lottery Grant	1 <del>2</del> 9	43,664	43,664	24,022
BBC Children in Need	-	-	-	12,800
Branch income	154,290	11 <b>,9</b> 66	166,256	110,931
Training and conferences	48,360	<b>5</b> 90	48,950	21,189
Merchandise	15,470	-	15,470	14,086
	252,770	430,145	682,915	616,069

Included within the Local Authority Grants is an amount of £33,014 received from Birmingham City Council Adults and Communities.

### 6. ALLOCATION OF SUPPORT COSTS

SUPPORT COST  ACTIVITY	Head Office £	Staff Costs £	Total 2015 £	Total 2014 £
Specialist HD Advisory Service	78,078	62,138	140,216	120,269
Welfare/Respite Care,	6,006	4,438	10,444	9,251
Research	1,201	888	2.089	1,850
Newsletter, education, Branch Liaison	30,030	17,754	47,784	47,776
Youth Worker	4,805	3,551	8,356	5,882
	120,120	88,769	208,889	185,028
	23.17			

### NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2015

## 7. COSTS OF GENERATING FUNDS

	2015	2014
	£	£
Fundraising events	12,104	8,969
Fundraisers	138,048	116,295
	150,152	125,264
	<del></del>	

### 8. CHARITABLE ACTIVITIES

	Specialist HD Advisory Service £	Welfare & Respite Care £	Research £	Newsletter, Education, Branch Liaison £	Youth Worker £	Total 2015 £	Total 2014 £
Staff costs incl							
recruitment	824,329	6,154	1,745	40,664	31,070	903,962	777,204
Welfare Grants	-	51,476		_	-	51,476	47,725
Research	_	-	4,694	-	_	4,694	41,478
Juvenile	15,132	-	. <del></del>	_	8.50	15,132	18,989
Branch costs	65	(C#)	-	68,430	-	68,430	48,383
Travel and training Camps, Conferences	84,750	-	-	633	6,998	92,381	88,089
and AGM	61,675	927	2	-	-	61,675	44,514
Telephone and internet	31,277	-	-	691	359	32,327	18,807
Other costs	14,571	2.73		676	541	15,788	23,754
Newsletter Publications and		-	-	27,094	26	27,094	25,970
merchandise	-		9	20,338	-	20,338	11,869
Office costs	78,078	6,006	1,201	30,030	4,805	120,120	109,106
	1,109,812	63,636	7,640	188,556	43,773	1,413,417	1,255,888

9.	GOVERNANCE COSTS	2015 £	2014 £
	Audit fee EC Meeting costs Investment management fees	5,670 3,827 823	3,700 4,213 1,235
		10,320	9,148

## NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2015

10.	EMPLOYEES		2015 Number	2014 Number
	The average number of people employed by the company was as follows:  Specialist HD Advisors General support Fundraising Youth Worker		26 4 4 1 — 35	24 3 4 1 ————————————————————————————————
	The number of staff whose emoluments fell within the follo	wing bands	was	
	£60,000 - £69,999		1	
11.	STAFF COSTS		2015 £	2014 £
	Wages and salaries National Insurance costs Pension costs		914,832 84,043 21,192	788,956 73,170 18,348
	No Trustee received or waived any remuneration.		1,020,067	880,474
12.	TANGIBLE FIXED ASSETS	Land and buildings £	Office equipment £	Total £
	COST 31st March 2014 Additions Disposals	750 - -	45,820 6,186 (137)	46,570 6,186 (137)
	31st March 2015	750	51,869	52,619
	DEPRECIATION 31st March 2014 Charge for the year On disposals	750 -	33,048 10,139	33,798 10,139
	31st March 2015	750	43,187	43,937
	NET BOOK VALUE 31st March 2015	520	8,682	8,682
	31st March 2014	157	12,772	12,772

#### NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2015

### 13. INVESTMENTS

The funds of the Association are invested in UK equities, UK unit trusts and UK Government Stock. Investments are valued at mid-market value.

14.	DEBTORS	2015 £	<b>2014</b> £
	Other debtors Prepayments	46,347 26,814	78,517 30,573
		73,161	109,090

#### 15. CONTINGENT ASSET

The charity is a residuary beneficiary of an estate subject to a life tenancy. The value of the entitlement as at 11 June 2015 was £49,136 (2014: £48,385). The charity was informed that it is the beneficiary of a residuary estate on 12 March 2015 but no amounts have been received.

16.	CREDITORS	2015 £	2014 £
	Amounts falling due within one year:	L	T.
	Trade creditors	15,965	20,878
	Other creditors including taxation	35,676	31,443
	Accruals and deferred income	54,587	53,532
		106,228	105,853

Within accruals and deferred income is an amount of £5,960 (2014 - £7,678) received in advance from Local Authorities, CCGs and Trusts.

## NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2015

#### 17. RESTRICTED FUNDS

	1 April 2014 £	Incoming resources £	Resource expended £	31 March 2015 £
Specialist HD Advisory Service	_	273,922	(273,922)	
Big Lottery Fund Wales	020	43,664	(43,664)	_
Research Big Lottery Fund (Merseyside &	11,819	9,855	(7,640)	14,034
Yorkshire)	12,873	74,103	(83,087)	3,889
Big Lottery Fund (Surrey)	-	37,080	(37,080)	Let
Juvenile		3,086	(3,086)	_
Welfare Fund	1	4,143	(4,143)	-
	24,692	445,853	(452,622)	17,923

### **Specialist HD Advisory Service**

The network of Specialist HD Advisers was maintained during the year. Expenditure on the service is as detailed in note 8. Restricted funding relating purely to this service and for each geographical area was received from the following sources;

Douglas Arter Foundation, Bartlett Taylor Charitable Trust, PF Charitable Trust, Barnwood Trust, John James Bristol Foundation, Zurich Community Trust, Kirby Laing Foundation, Plymouth NHS, The Norman Family Trust, N Essex CCG, Christopher Holmes Charitable Fund, Chiron Fund, Walter Farthing Trust, Cambridge CCG, The Jarrod Trust, Dorset CCG, AE Cooper Dean CT, The Valentine Charitable Trust, Southern CCG, The Dyer's Company Charitable Trust, Hampshire LA, The, The Roger Raymond Trust, Sir Jules Thorne Charitable Turst, Ardwick Trust, The Steel Charitable Trust, The Roger Vere Foundation, The Wixamtree Trust, The Tory Family Foundation, Ian Askew Charitable Trust, Raymond and Blanche Lawson Charitable Trust, Sandra Charitable Trust, Pannett Charitable Trust, Swale Charitable Trust, Sunderland LA, Garfield Weston Foundation, Sir James Knott Charity, Sir James Reckitt, The February Foundation, Sovereign Healthcare Charitable Trust, The D'Ovly Carte Charitable Trust, The Mollie Croysdale Charitable Trust, George A Moore Foundation, Sylvia & Colin Shepherd Charitable Trust, Joseph & Annie Cattle Trust, Birmingham & District Nursing Charitable Trust, Dudley LA, Birmingham LA, The Eveson Charitable Trust, Derby CCG, Edith Murphy Foundation, East Staffordshire NHS, Thomas Farr Charity, Simply Health, The Frederick & Phyllis Cann Trust, ,Telford & Wrekin Council, Telford & Wrekin CCG, William and Christine Enyon Charity, Hoover Foundation, Jane Hodge Foundation, Green & Lilian FM Ainsworth and Family Benevolent Fund, The Freemasons' Grand Charity, The Ursula Keyes Trust, Salford CCG, Miss J K Stirrup Charitable Trust, The Lynn Foundation. Blackburn with Darwen CCG, Buckingham Community Foundation

#### **Big Lottery Fund Grant - Wales**

This grant was awarded to cover a Specialist HD Advisor post in North Wales.

### NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2015

#### Research

Research funds are raised to promote medical and social/ therapeutic research of direct significance to Huntington's Disease sufferers and their families. Our Medical Advisory Board reviews all applications on an annual basis before a decision is taken by our Executive Council. Funds were received from individuals, organisations and Branches requesting their donation be spent on this activity.

### Big Lottery Fund (Merseyside and South & West Yorkshire)

This grant was awarded by the Big Lottery Fund to cover a full time Specialist HD Advisor post in Yorkshire and a part time post in Merseyside.

#### **Big Lottery Fund (Surrey)**

The funding for this post covers a Specialist HD Advisor in the Surrey area.

#### Juvenile

Funding was received from the Sylvia Adams towards the Juvenile HD weekend together with specific donations from individuals requesting their donations were spent on supporting families affected by Juvenile Huntingtons.

#### Welfare Fund

Funding was received from the Francis Winham Foundation and Local Branches to distribute as welfare grants.

#### 18. ALLOCATION OF CHARITY NET ASSETS

	Fixed assets £	Net current assets £	Total £
Restricted funds	_	17,923	17,923
Unrestricted funds	551,693	302,714	854,407
31 March 2015	551,693	320,637	872,330

### NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2015

#### 19. BRANCH FUNDS

Reports received from branches are set out below and incorporated in the accounts.

	£	2015 £	£	2014 £
Cash balances at 1 April 2014 Receipts in year		90,292 166,256		99,621 110,931
Expenditure Local welfare grants Sent to head office Branch activities, local newsletters, equipment, research, etc.	29,615 54,665 68,430		29,803 42,073 48,384	
		(152,710)		(120,260)
Cash balances at 31 March 2015		103,838		90,292

#### 20. DESIGNATED FUNDS

A Designated Fund of £400,000 was established as a result of generous legacies received during 2013. It is intended that the fund be used for special projects, which, once instituted, may be developed in accordance with the long-term objectives of the charity. During 2015, £60,000 of the fund was allocated to cover new fundraising initiatives and infrastructure support.

#### 21. OPERATING LEASE COMMITMENTS

At 31st March 2015 the company had annual commitments under non-cancellable operating leases as follows:

Land and Build 2015 £	
36,226	17,853
	2015 £

### 22. RELATED PARTIES

Mr. N.M. Heath is a partner in the firm RPG Crouch Chapman LLP, Chartered Accountants, who derived benefit from fees for payroll services of £3,708 (2014: £3,240).